

To: Lectrotab International Distributors

Re: Warranty Replacement Program and Process

Date: December 1, 2010

Lectrotab is dedicated to honoring its warranty replacement program and has instituted the following process. If you have a customer with a Lectrotab part failure, covered under warranty, please replace it with a similar part from your current inventory. Follow the steps listed below to replace your inventory.

1. To determine if a Lectrotab part is covered under warranty, please see the "Warranty Period" listed below. All Lectrotab parts have a serial number date code used to determine if the part is still within the warranty period. The actuator serial number is located on the right side of the upper cover. An example for actuators would be "AK09" (K represents the month of October in alphabetical order (skip letter I) and 09 the year). The Oval control serial number date code is located on the back side of the control on a label (SETR-61-ASSY, 0623, 06 represents the year and 23 is the 23 week of the year). Also, please review the Lectrotab Lifetime Warranty for actuators to determine if an actuator failure is covered under warranty.

<u>Lectrotab Part</u>	<u>Warranty Period</u>
Actuators	5 years for actuators with serial numbers prior to October 1, 2009 (*K09**) Lifetime for actuators with serial numbers on or after October 1, 2009 (*K09**)
Oval (SETR)	2 year
Rocker Switch (SAF type)	2 year
Wireless Control (WTR)	2 year
Tabs (T or TA)	2 year

- 2. Complete the Warranty Replacement Form on the second page for all Lectrotab parts that are covered under warranty. Add a "-WR" to the end of the Lectrotab part number on this form and send with your next order. The "-WR" will indicated that these parts will be added to your order to replace your inventory.
- 3. Please e-mail the information listed below to Dan Roberts (dan@lectrotab.com) for warranty replacement parts.
 - a) Send a description of the problem or symptom of the failure.
 - b) Send the Lectrotab part number and serial number of the failed part (see example above).
 - c) Email a photo of the failed part (multiple parts may be grouped together).

The information provided will assist us in documenting failures and finding trends. The failed parts covered under warranty may be discarded and is not necessary to send back to Lectrotab for evaluation.

Your cooperation is greatly appreciated.